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Mayor
Jon Thomson

Clerk-Treasurer
Canda Dimick

Council Members
Rickey Frandsen
Randy Benglan
Leah Navarro
Joyce Bosen

Minutes of the March 9, 2023 Regular Meeting
Of the City Council of
Lava Hot Springs

Those in attendance: Council Members: Rickey Frandsen, Leah Navarro and Joyce Bosen. Gary Cooper City Attorney, Code Compliance Officer, Hudson Saffell, Office staff: Jill Makuaole and Chandra Taylor, Bannock County Sheriff's Officer, City Engineer via Zoom Bryan Phinney. Guests; Rick Hatch. Darwin Bosen via zoom.

Meeting called to order by Rickey Frandsen council president and Pledge of Allegiance recited at 6:05 pm. Next meeting will be April 13, 2023 and the agenda deadline will be 5:00 pm April 6, 2023.

**MOTION TO AMEND THE AGENDA TO ALLOW THE
LAW ENFORCEMENT REPORT FIRST. AND ADD
THE FOLLOWING ITEMS.**

**1) DISCUSSION ABOUT THE STREET PARKING
CODE.**

2) SIDEWALK SNOW REMOVAL.

3) FLOOD PREPAREDNESS.

4) ARBOR DAY GRANT.

**5) COLIN PETRUN'S CONTRACT AS EVENT
COORDINATOR**

MOTION BY RICKEY FRANDSEN.

SECOND BY JOYCE BOSEN

ALL AYE

Law enforcement update.

We need to start thinking about 4th of July. It is on a Tuesday this year. May need patrols Tuesday – Saturday. Also we need to remember to schedule patrols for Fire and Ice next year.

I have had complaints from residents who are unhappy with the snow removal down on the main street. They can't walk they have to walk in the street. Some places have two and a half to 3 feet of snow on the sidewalk. We have a n ordinance that states – we can put a notice on the property the ordinance says notify in writing. I'd like to work on that draft ordinance so that we can send an email. Then they have 12 hours to move the snow. If that doesn't happen then we need to have a fine. Council members can post notices. Take a picture.

MOTION THAT WE WORK WITH HUDSON SAFFELL
TO MAKE AN OFFICIAL NOTIFICATION TO INCLUDE
LANGUAGE AROUND POSSIBLE PENALTY IF
SNOW IS NOT REMOVED. AND EMPOWER
HUDSON TO AUTHORIZE OTHERS TO GIVE
NOTICE.

MOTION BY JOYCE BOSEN.

SECOND BY LEAH NAVARRO

ALL AYE

The county will supply sandbags for flood control. And will supply sand if the city will split the cost.

MOTION THAT THE CITY WILL SPLIT THE COST OF
SAND FOR SANDBAGS WITH THE COUNTY.

MOTION BY JOYCE BOSEN

SECOND BY LEAH NAVARRO

ALL AYE

MOTION TO APPLY FOR THE ARBOR DAY GRANT.
AND HAVE RICKEY FRANSEN SIGN IT AND GET IT

MOTION BY LEAH NAVARRO.

SECOND BY JOYCE BOSEN

ALL AYE

MOTION TO APPROVE THE CONTRACT FOR
COLLIN PETRUN AS EVENT COORDINATOR.

MOTION BY JOYCE BOSEN.

SECOND BY LEAH NAVARRO.

ROLL CALL VOTE: RICKEY FRANSEN, AYE; LEAH
NAVARRO, AYE; JOYCE BOSEN, AYE. UNANIMOUS

On the 12/8/2022 minutes on page 12, the job descriptions were not
complete there were more than listed. Add in "and others".

On the 1/12/2023 minutes for the motto contest Po Ha-Ba- Land of
Healing water was left off- include it.

On the 2/2/2023 minutes for the demolition of the park house did not
state that Leah Navarro contacted Bannock County and was told, " that
we need a permit for each building". Please include that as well.

MOTION TO APPROVE THE MINUTES FROM
8/10/2022, 10/18/2022, 12/8/2022, 1/12/2023
AND 2/2/2023 WITH THE CHANGES NOTED BY
LEAH NAVARRO.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN. ALL AYE

MOTION TO HAVE THE MAYOR SIGN THE
CONTRACT FOR BRANDCRAFT AFTER PAUL
CAREW SIGNS IT.

MOTION BY LEAH NAVARRO

SECOND BY JOYCE BOSEN ALL AYE

Parking Code – Title 6 of City Code – Discussion

Business Licenses

MOTION TO APPROVE BUSINESS LICENSE FOR
SYSCO FOR CALENDER YEAR 2023.

MOTION BY LEAH NAVARRO.

SECOND BY JOYCE BOSEN

ALL AYE

J Beus Rentals, LLC

MOTION TO DENY THE LICENSE. BECAUSE EACH
PROPERTY NEEDS A LICENSE AND THE FORM IS
NOT COMPLETE.

MOTION BY RICKEY FRANDSEN.

SECOND BY JOYCE BOSEN.

ALL AYE

Non Property Tax Permits

Paper Pie

MOTION TO APPROVE THE NON PROPERTY TAX
PERMIT FOR PAPER PIE.

MOTION BY LEAH NAVARRO.

SECOND BY JOYCE BOSEN.

ALL AYE

Approval of the Bills

MOTION TO APPROVE THE BILLS.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN.

ALL AYE

Randy Benglan's Items

Comprehensive Plan Update – Bruce Parker
Bruce Parker was not on zoom.

MOTION TO TABLE SCHEDULING MEETING
UNTIL RANDY BENGLAN AND MAYOR RETURN.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN.

ALL AYE

Possible Action on Auxiliary Well Agreement

MOTION TO TABLE.

MOTION BY LEAH NAVARRO.

SECOND BY JOYCE BOSEN.

ALL AYE

Parking and traffic circulation study

MOTION NOT TO GO FORWARD WITH THE
PARKING STUDY AT THIS POINT. TO BE
ADDRESSED LATER USE OF STATE FUNDS
TOWARDS A PARKING LOT AT BUDDY CAMPBELL
PARK.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN. ALL AYE

PDS Contract

—Gary Cooper, City Attorney, this contract has already been approved. It
just needs to be signed.

MOTION TO HAVE RICKEY FRANSEN SIGN THE
CONTRACT.

MOTION BY JOYCE BOSEN.

SECOND BY LEAH NAVARRO. ROLL CALL VOTE:

RICKEY FRANSEN — AYE; LEAH NAVARRO — AYE;

JOYCE BOSEN — AYE. ALL AYE

PDS invoices

MOTION TO PAY INVOICES FOR PDS.

MOTION BY RICKEY FRANSEN

SECOND BY LEAH NAVARRO ALL AYE

Directive to have Bruce Parker, City Planner, review and comment on Junto application.

MOTION TO DENY CHANGES TO THE CONTRACT
AND STAY WITH THE ORIGINAL CONDITIONS.

MOTION BY RICKEY FRANSEN.

SECOND BY LEAH NAVARRO

Write off utility bill –

MOTION TO WRITE OFF BILL.

MOTION BY RICKEY FRANSEN.

SECOND BY LEAH NAVARRO.

ALL AYE

Swanson's frozen water

MOTION TO WAIVE THE WATER AND SEWER FEES
UNTIL TONY HAS A CHANCE TO FIX IT.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN.

ALL AYE

Hudson Saffell, code compliance

Sign permit for DLR

Ordinance 2023 – addition to Business License and Special Event Regulation. Certificate of Occupancy, this needs to state and establish occupancy limits. Limiting the amount of people in the businesses in town. We would like to assign all business that have a public an occupancy sign. This will go to Gary and then vote on a complete version.

MOTION TO APPROVE THE SIGN PERMIT AS LONG
AS HUD HAS MADE SURE IT IS TO REGULATION
AND STAY WITHIN OUR LIGHTING CODE.

MOTION BY LEAH NAVARRO.

SECOND BY JOYCE BOSEN. ALL AYE

Building Permit – Rick Hatch

Add a bathroom for employees in the basement.

MOTION TO APPROVE THE BUILDING PERMIT
CONDITIONAL ON HUD’S APPROVAL.

MOTION BY JOYCE BOSEN.

SECOND BY RICKEY FRANSEN. ALL AYE

Bryan Phinney, City Engineer – Updates

New well – meeting this week.

Chip Seal is still working with Mickleson we are on their schedule
for August 2023.

Motion to adjourn

MOTION TO ADJOURN.

MOTION BY RICKEY FRANSEN.

SECOND BY JOYCE BOSEN. ALL AYE



